

The Duke of Edinburgh's Award in Australia



National Policy

Policy Topic	HEALTH AND SAFETY AUTHORITY TO OPERATE
Policy Number	1.17
Date issued	2003
Source of Authority	NAA Minutes
Dates	12 April 2002
Review Date	2005

Preamble:

The National Award Authority is committed to making the Duke of Edinburgh's Award in Australia workplace safe and healthy for all.

Purpose of the Policy:

This policy aims to achieve the highest standards of health and safety for people involved in the Duke of Edinburgh's Award in Australia.

Policy:

- (1) The National Award Authority is committed to providing a safe and healthy workplace and working environment for Duke of Edinburgh's Award in Australia employees, contractors, volunteers and visitors.
- (2) The National Award Authority will promote and sponsor a culture where harm to its people through work is unacceptable. All employees share responsibility for implementing this Policy.
- (3) To achieve the commitment in this Policy, the National Award Authority shall:
 - a. Actively comply with all relevant health and safety legislation, as a minimum;
 - b. Demonstrate commitment and leadership through the Australian Award Office management;
 - c. Communicate clearly health and safety responsibilities for management, employees, contractors and national volunteers;
 - d. Incorporate health and safety into strategic and operational planning, management systems and decision making;

- e. Work to eliminate hazards and practices that could cause incidents, injuries or illnesses;
- f. Involve all people who work for the National Award Authority in identifying risks and monitoring health and safety performance;
- g. Allocate resources to meet the commitments of this Policy.

(4) National licensing documentation will make reference to this Policy.

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National Chairman