

The Duke of Edinburgh's Award in Australia



National Policy

Policy Topic	VOLUNTEER QUALIFICATION AUTHORITY TO OPERATE
Policy Number	1.7.1
Date issued	
Source of Authority	NAA Minutes, Award Handbook
Dates	November 1987, December 1989, December 1992
Review Date	May 1996

Purpose of the Policy:

This policy recognises the essential role of the volunteer and the need to ensure that they are appropriately qualified.

Policy:

- (1) The National Award Authority requests Divisions to adopt standards and qualification requirements as established and published by specialised bodies representing the numerous activities undertaken by the participants.
 - a. The National Award Authority will not provide a system for qualifying volunteers as assessors or instructors in specialised activities undertaken by the participants, eg. refer to Policy 4.9, Expeditions.
- (2) Divisions are responsible for issuing any identity cards and certificates of training (in DEA administration and management) completed by co-ordinators and other volunteers.
- (3) The National Award Authority, through the National Office, will maintain a series of recognition certificates and plaques to be used by the Company, Friends and Divisions to present to individuals, organisations and corporations for:
 - a. recognition of service
 - b. recognition of financial and resource contributions.
- (4) Minimum requirements for presenting these certificates and plaques will be published by the Board and monitored by the National Award Office. [Policy 1.7.2]
- (5) The National Award Office will maintain a register of all National Certificates, Medallions and Plaques presented by the Company, Friends and Divisions.
- (6) The Board recognises additional recognition awards that have been established by various Divisions in addition to, or complementary to, the National Certificates, Medallions and Plaques.

National Chairman