

# APPLICATION TO BECOME A REGISTERED OPERATOR OF THE AWARD IN NSW (YOUTH & COMMUNITY GROUPS)

The Duke of Edinburgh's Award in NSW is delivered through NSW Sport and Recreation. Please read the Department's Privacy policy below:

## PRIVACY POLICY

NSW Sport and Recreation of 6 Figtree Drive (Building B), Sydney Olympic Park, NSW 2127 will collect the information you voluntarily provide to enable processing of Duke of Edinburgh's Award registrations and administration of the Award.

Any information provided by you will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purpose for which it was collected.

Any information provided by you to the Department can be accessed by you during standard office hours and updated by writing to us or by contacting us on 13 13 02.

PLEASE USE BLOCK LETTERS

Note: The 'Registered Operator' is the organisation NOT an individual. Please complete details of the Senior Officer and Coordinator below:

## ABOUT THE ORGANISATION

Name of Organisation: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Street Address: \_\_\_\_\_

## COORDINATOR'S NAME (Liaison and Organising Officer)

Name: \_\_\_\_\_

Position within organisation: \_\_\_\_\_

Telephone (work) \_\_\_\_\_

Telephone (home) \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Outline relevant experience with Youth and Community Programmes: \_\_\_\_\_

I accept the Department's Privacy Policy  Yes  No. Signature: \_\_\_\_\_

## ORGANISATION'S SENIOR OFFICER (Eg. Club President, Minister, District Commissioner)

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone No: \_\_\_\_\_

I accept the Department's Privacy Policy  Yes  No. Signature: \_\_\_\_\_

## UNDERTAKING

Name (of Senior Officer): \_\_\_\_\_ having applied to become a Registered Operator of the Duke of Edinburgh's Award, HEREBY ACKNOWLEDGES having studied the full implications of the Award and HEREBY UNDERTAKES if approved as a Registered Operator to safeguard the Aims and Standards of the Award and to establish the necessary administrative framework to enable the Award to function and to ensure its continuity.

\_\_\_\_\_  
SIGNATURE OF SENIOR OFFICER

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

The Operator Application Fee for Youth and Community Groups is \$132 (incl. \$12 GST). Please submit the completed application form together with the Application Fee to:

The Duke Of Edinburgh's Award in NSW  
Locked Bag 1422, Silverwater NSW 2128

A 12 month Affiliation Fee of \$132 (incl. \$12 GST) is also applicable each financial year. The yearly Affiliation Fee invoice will be mailed in July.



The Duke of Edinburgh's Award  
in Australia

The International Award for Young People

